

FORM 9

ESTATE AGENTS ORDINANCE
(Chapter 511)
(Section 40(2))

NOTICE OF EMPLOYMENT/CESSATION OF EMPLOYMENT* OF A
PERSON AS A SALESPERSON OF A LICENSED ESTATE AGENT

To: Estate Agents Authority
Room 2601, 26/F, Hopewell Centre
183 Queen's Road East
Wanchai, Hong Kong
Fax no.: 2119 9077

*I/We** ⁽¹⁾.....
of ⁽²⁾.....,
holder of estate agent's licence number: ⁽³⁾.....
hereby give you notice that ⁽⁴⁾.....,
holder of *estate agent's/salesperson's** licence number: ⁽⁵⁾.....
*was employed/ceased to be employed** by *me/us** as a salesperson on ⁽⁶⁾..... (D/M/Y)

.....
Date

.....
*Signed by/on behalf of**
the licensed estate agent

- Note: (1) Name of the licensed estate agent.
(2) Registered address of the licensed estate agent.
(3) Licence number of the licensed estate agent.
(4) Name of the salesperson.
(5) Licence number of the salesperson.
(6) Date of the employment/cessation of employment.
* Delete if inappropriate.

Please file this Notice with the Estate Agents Authority before the expiration of the period of 31 days beginning on the date of the employment or cessation of employment, as the case may be.