

FORM 11

ESTATE AGENTS ORDINANCE
(Chapter 511)
(Section 40(4))

NOTICE OF APPOINTMENT/CESSATION OF APPOINTMENT* OF A
PERSON AS A DIRECTOR OF A LICENSED ESTATE AGENT

To: Estate Agents Authority
(address)

*I/We** ⁽¹⁾
of ⁽²⁾
holder of estate agent's licence number: ⁽³⁾
hereby give you notice that ⁽⁴⁾
holder of *estate agent's/salesperson's** licence number: ⁽⁵⁾
*was appointed/ceased to be appointed** as a director of my/our* company on ⁽⁶⁾ (D/M/Y)

.....
Date

.....
*Signed by/on behalf of**
the licensed estate agent

- Note: (1) Name of the licensed estate agent.
(2) Registered address of the licensed estate agent.
(3) Licence number of the licensed estate agent.
(4) Name of the director.
(5) Licence number of the director if applicable.
If not, please state "N/A" which means not applicable.
(6) Date of the appointment/cessation of appointment.
* Delete if inappropriate.

Please file this Notice with the Estate Agents Authority before the expiration of the period of 31 days beginning on the date of the appointment or cessation of appointment, as the case may be.