

地產代理監管局  
Estate Agents Authority  
申請核證登記冊副本或摘錄

Application for a certified copy of or extract from the register

收取個人資料聲明

申請人所提供的個人資料將用於處理以上申請。如果申請人不提供有關資料，監管局可能因此而不能處理以上申請。申請人如欲取閱或更正其個人資料，可與監管局保障資料主任聯絡。

**Personal Information Collection Statement**

The personal data collected in this application are to be used for the purpose of processing this application. The personal data collected are necessary for the processing of licence application and, if not provided, may result in the Authority being unable to process the application. An applicant can access and correct his/her personal data by writing to the Data Protection Officer of the Estate Agents Authority.

注意：核證登記冊副本或摘錄，費用為每份港幣 150 元。

Note: A fee of HK\$150 is charged for each certified copy of or extract from any part the register.

1. 請發給下列持牌人之核證登記冊副本或摘錄

Certified copy of or extract from the register of the following licensee is requested:

持牌人姓名 / 名稱：

Name of Licensee: \_\_\_\_\_

牌照號碼：

Licence Number: \_\_\_\_\_

2. 遞交申請方法 Application submission method

- 親身 (或授權代表) — 地址：香港灣仔皇后大道東 183 號合和中心 26 樓 2601 室  
In person (or by a representative) – Address: Room 2601, 26/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong
- 郵寄 — 地址：香港柴灣利眾街 24 號東貿廣場 7 樓  
By post – Address: 7/F, E-Trade Plaza, 24 Lee Chung Street, Chai Wan, Hong Kong

3. 繳費方法 Method of Payment

總額                  港幣                                  支票號碼                                  銀行  
Amount:    HK\$ \_\_\_\_\_                  Cheque No: \_\_\_\_\_                  Bank: \_\_\_\_\_

- 支票 (支票必須劃線，並註明收款人為「地產代理監管局」。)。  
By CHEQUE (Cheque should be crossed and made payable to the “Estate Agents Authority”).)
- 「易辦事」(須到監管局位於灣仔合和中心的辦事處繳付)  
By EPS (should be paid at the EAA office in Hopewell Centre (Wanchai))

4. 領取方法 Collection Method:

- 以郵寄方法 Send by ORDINARY MAIL to the address below  
地址 Address: \_\_\_\_\_
- 以電郵收取 Send by E-MAIL to: \_\_\_\_\_
- 親身或授權代表到監管局位於灣仔合和中心的辦事處領取  
Collect in person or by an authorized representative at the EAA office in Hopewell Centre (Wanchai)  
聯絡電話 Contact Telephone: \_\_\_\_\_

日期  
Date

申請人姓名  
Name of Applicant

簽署  
Signature