

Notice of Change of Personal Information
Salesperson's Licence / Estate Agent's Licence (Individual)
就營業員牌照 / 地產代理 (個人) 牌照個人資料更改通知書

Submission Methods 遞交方法：

1. Fax to 傳真至 21199077
2. Email to 電郵至 licensing@eaa.org.hk
香港柴灣利眾街 24 號東貿廣場 7 樓
3. Mail to 郵寄至 7/F, E-Trade Plaza, 24 Lee Chung Street, Chai Wan, Hong Kong

Note: If you do not receive a confirmation from us within 14 days, please call us at 2111 2777 (press 2, 2 after selecting language) to ascertain the status of your notice.

注意：如你在 14 天內仍未收到監管局的確認通知，請致電 2111 2777 (選擇語言後按 2, 2) 查詢。

Name of licensee 持牌人姓名： _____

Licence No. 牌照號碼： _____

I request the Estate Agents Authority to amend my records as follows 請監管局更改下列項目：

With effect from 生效日期為： _____

Change of Registered Address 更改登記地址

HK/ KLN/ NT*
香港 / 九龍 / 新界*

*Delete as appropriate
將不適用者刪去

Telephone No. 電話號碼： _____

Fax No. 傳真號碼： _____

E-mail address 電郵地址： _____

Signature 簽署： _____

Date 日期： _____

收取個人資料聲明

持牌人所提供的個人資料將用於執行及遵從《地產代理條例》(第 511 章) 的規例，以及提供培訓用途。持牌人的個人資料亦可能為了上述目的而向政府部門及有關機構 (包括香港警察及廉政公署) 披露。持牌人如欲取閱或更正其個人資料，可與監管局保障資料主任聯絡 (地址：香港灣仔皇后大道東 183 號合和中心 26 樓 2601 室)。

Personal Information Collection Statement

The personal data collected are to be used for the purpose of enforcing or complying with the provisions of the Estate Agents Ordinance (Cap.511) and providing appropriate training to the applicant. The personal data may be transferred to government departments and relevant authorities (including the Hong Kong Police and the ICAC) in connection with the above purposes. A licensee can access and correct his/her personal data by writing to the Data Protection Officer of the Estate Agents Authority at Room 2601, 26/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.