



**The EAA Board Appoints the Chairmen of the Standing Committees and One Panel**

(3 December 2012) The new Board of the Estate Agents Authority (EAA) held its first meeting today to appoint the chairmen of its five standing committees and one panel to oversee the various aspects of the EAA work.

The EAA Board is the highest decision-making authority of the EAA. It sets all major strategies and policies including the Authority's corporate plan and budget, and directs and monitors the performance and activities of the EAA Administration. The new Board members are appointed by the Chief Executive of the HKSAR, and their term of office is from 1 November 2012 to 31 October 2014.

There are five standing committees and one panel under the EAA Board to oversee the various aspects of the EAA work. At today's meeting, the new Board appointed the chairmen of these committees and panel. Their names and the terms of reference of the committees and panel are as follows:

Names of the standing committees/panel	Terms of reference	Names of the Chairmen
Finance and Strategic Development Committee	Responsible for mapping the strategic development of the EAA, examines strategic issues of long-term significance	Ms Vivien Chan
Disciplinary Committee	Receives and inquires into complaints lodged against licensed estate agents, metes out disciplinary sanctions to non-compliant licensees	Ms Elaine Liu Yuk-ling
Licensing Committee	Oversees licensing matters, considers and recommends licensing requirements for estate agents, and approves or refuses	Ms Serena Lau Sze-wan



	applications for licence brought before it	
Practice and Examination Committee	Oversees practice and examination matters, formulates practice circulars and guidelines on various aspects of estate agency work	Mr William Leung Wing-cheung
Professional Development Committee	Formulates and oversees the implementation of the Continuing Professional Development (CPD) Scheme with a view to raising the competence of licensees	Mr Ng King-wah
*Section 28 Investigation Panel	Formulates guidelines for and procedures on the selection of cases for investigation, as well as oversees the conduct of investigation under section 28 of the Estate Agents Ordinance (EAO) to ensure its full compliance	Ms Serena Lau Sze-wan

\* The Panel is not a standing committee, meet as and when needed.

The EAA Board meeting today also discussed and endorsed other administrative matters and received work progress reports from the Administration.

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